

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON MONDAY 14<sup>th</sup> APRIL 2025 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

At 7.00 p.m. prior to the commencement of the Parish Council Meeting, Mr. C. Mellings (C.O. of S.A.L.C.) introduced himself and detailed the work of S.A.L.C. He answered various questions until 7.29 p.m.

**PRESENT:-** Mr. P. Kirton, Mr. D Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr P. Robinson, Mr R. Crawford, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance –Mr. C. Mellings.

**0. PUBLIC PARTICIPATION.** There were no other members of the public present

**1. APOLOGIES** were received from Mr K. Shepherd (holiday - approved reason) and Mr S. Harris and Mr. G. Butler.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE MARCH MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.** S.C. Updates – **1. Crash Barriers** – Still not erected – Mr.

Mellings would take up with Highways at his forthcoming meeting. **2.Meaton Lane**

**Potholes** – Some had been repaired but not all – Mr Mellings would chase this matter also. **3.**

**Signs Re-Erection** – This work was still outstanding –to be chased by Mr. Mellings **4.**

**Pothole14173279 – Chamberlain Lodge – Dangerous Potholes.** S.C. had advised that they had prioritised ‘the B.4194 for repairs with our contractor and hope they will attend within the next two to three weeks’.

**5. Stones on Verges** - S.C. had sent out letters to owners of 2 properties re this matter. Mrs Rowley would obtain from S.C full plan of verge ownership around the Parish. **6. Nortons End** – No action as yet – will be chased by Mr. Mellings.

Other Highway Matters – Arising or New. **7. Bus Pull-In at Kinlet** - Still awaiting appointment of Highways Officer in post to act as liaison role. **8. Bus Stopping at Button**

**Bridge** – No update - to be chased. **9. Lengthsman Update** – Still some work outstanding at Button Oak plus milestone re-erection.

Other General Matters Arising. **10. Honours Nominations** – No news expected imminently – to be taken off agendas. **11. Button Oak Church position** – It was understood that the screens had been erected to prevent damage to the building as no church services were being held. Future plans unclear. **12. Mobile Phone Equipment Sites** – Letters had gone out to three landowners by Atlas Tower – awaiting response. **13. V.E Day Celebrations** – Flag erected. Church service and tea and cake arranged.

**2. ENFORCEMENT MATTERS.** Updates provided. 3 current issues.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month .

**6. PLANNING APPLICATIONS** – There were none at time of issue of the agenda. Planning approval had been received for No. 24/04089/FUL re erection of 3-bay stable block to include change of land to equestrian at Gibbons Well Barn. Button Bridge Lane, Button Bridge with conditions re use and also no. 25/00693/LBC to replace existing wooden framed windows with like for like wood frames painted white as original at Button Bridge House, Button Bridge. Planning refusal had been received for no. 25/00368/FUL for erection of single storey extension to side elevation, roof alterations to create dual pitched roof and changes to fenestration at Skeyswood Cottage, Dowles Eoad, Bewdley

**7. APPROVAL AND SIGNING OF CERTIFICATE OF EXEMPTION - 2024 TO 2025 AUDIT.** Proposed, seconded and unanimously approved that the chairman and clerk sign this paperwork.

**8. APPROVAL TO PUT ON HOLD AMENDMENTS TO FINANCIAL REGULATIONS/E.MAIL ADDRESS & STANDING ORDERS.** Proposed, seconded and unanimously approved that any amendments to these documents would be put on hold pending Parish Council boundaries amendments.

**9. RE-APPROVAL OF DPR NOTICES - General Privacy and Staff Privacy.**

Proposed, seconded and unanimously agreed that these documents would be re-approved.

**10. APPROVAL OF BUDGET REPORT 1/4/2024 to 31/3/2025.** Proposed, seconded and unanimously agreed to approve this Report.

**11. DISCUSSION & POSSIBLE APPROVAL OF DONATION TOWARDS SOLAR PANELS FOR VILLAGE HALL.** Full details not available – further discussion next month.

**12. PARISH COUNCIL ELECTION UPDATE.** Severn members had been elected unopposed. Co-option would now take place for the 2 vacant seats.

**13. COUNTY COUNCILLORS' UPDATE** No County Councillors were present.

**14. ITEMS NEXT AGENDA.**

1. Spare Coronation Mugs distribution.

**15. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.:-1.Mrs J. Burgess - £352.20 (March salary £343.20 + £9.00 T.E. – cheque no.001916) 2. C.M. Smith (Stretton Creative) - £120.00 (March website – cheque no.001917) 3. Information Commissioner - £52.00 ( Data Protection - cheque no.001918) 4. Monkey Office - £53.48 (cartridges - cheque no.001919)

**16. DATE OF NEXT MEETING.** This will take place on Monday 12<sup>TH</sup> May at 7.00 pm and will be the Annual Parish Council Meeting followed at 8.00 pm by the Annual Parish Meeting. The meeting closed at approximately 8.20 p.m.