

# ***D R A F T***

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 12<sup>th</sup> MAY 2025 IN THE PARISH HALL COMMENCING AT 7.00 p.m.**

**PRESENT:-** Mr P. Kirton, Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr P. Robinson. Mr K. Shepherd, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Prior to the commencement of the meeting all councillors signed their Acceptance of Office Forms.

**1.ELECTION OF CHAIRMAN** – It was proposed, seconded and unanimously approved that Mr. P. Kirton be re-appointed to this position and he signed his Acceptance of Office form.

#### **2. DECLARATIONS OF INTERESTS & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION UNDER s33 OF THE LOCALISM ACT 2011.**

Mr D. Haywood and Mr. P. Horsfall submitted forms in relation to Dispensation relating to all Village Hall matters. These were approved unanimously without voting rights being given, after proposal and seconding.

Mr Haywood and Mr Horsfall abstained from voting.

**3. APOLOGIES.** None had been received.

**4. ELECTION OF VICE CHAIRMAN.** It was proposed, seconded and unanimously approved that Mrs. J. Rowley continue in this position.

**5. ELECTION OF OTHER REPRESENTATIVES. Village Hall** – Mr. D. Haywood and Mr P. Horsfall would continue with their representation and Mr. K. Shepherd would continue his representation at the **Area Committee**. All positions proposed, seconded and unanimously approved.

**6. APPROVAL OF BANK RECONCILIATION AS AT 31.3.2025.** Proposed, seconded and unanimously approved.

**7. PUBLIC PARTICIPATION.** The newly elected County Councillor - Mr. D. Davies - introduced himself to the meeting. His wife was also in attendance – both until 7.20 p.m.

**8. MINUTES OF THE APRIL MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **9. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1. Crash Barriers** – Still not re-erected/noted by Mr. Davies.**2. Meaton Lane Potholes** – No progress on this matter – Mr. Davies noted. **3.Stones on Verges** – S.C. had written to owners of properties – responses not known. S.C. had advised that they were unable to provide a map of Council owned verges throughout the Parish. **4. Nortons End** - No progress. **5. Bus Pull-in at Kinlet** – Awaiting new appointment of official at Highways. **6. Chamberlain Lodge potholes** – Now repaired. **7. Lengthsman Update** – Work at Button Oak now completed. **8. Bus Stopping at Button Bridge** – No progress.

Other General Matters Arising – Progress re Mobile Phone Equipment Site – Letter responses. Atlas Tower had advised no replies and our wish that they followed these up was agreed and would be advised.

**2. ENFORCEMENT MATTERS.** Updates were given. One very long outstanding matter had not been resolved and this was most unsatisfactory and would be pursued ‘higher up’.

**10. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month.

**11.PLANNING APPLICATIONS.**

1. No.25/01465/FUL for erection of rear single storey extension at Sweveneys, Sturt Lane, Kinlet. It was proposed, seconded and unanimously agreed that this application be recommended for approval.

**12.APPROVAL OF INSURANCE POLICY RENEWAL.** Proposed, seconded and unanimously approved for this be renewed in the revised sum of £450.20.

**13.RE-APPROVAL OF RISK MANAGEMENT STRATEGY.** Unanimously agreed for re-approval after proposal and seconding.

**14. RE-APPROVAL OF BIO-DIVERSITY STATEMENT.** After amending it was proposed, seconded and unanimously re-approved.

**15. DISCUSSION AND POSSIBLE APPROVAL OF DONATION TOWARDS THE FITTING OF SOLAR PANELS ON VILLAGE HALL.**

After discussion it was unanimously agreed that the benefits to the Village Hall would not be sufficient to make this a feasible proposition.

**16. SPARE CORONATION MUGS TO HAND DISTRIBUTION.** To be discussed further.

**17. PAYMENT OF ACCOUNTS** - It was unanimously approved to make the following payments after proposal and seconding 1. Mrs J. Burgess - £364.80 (£355.80 (new approved rate + £9.00 travelling expenses- cheque no.001920) 2. S.A.L.C. - £571.56 (Annual Subs – cheque no.001921) 3. C.M. Smith (Stretton) – £140.00 (April Website- cheque no.001922). 4.Clear Insurance – £450.20 (Annual Insurance renewal- cheque no. 001924) 5. ITS Solutions - £30.00 (Virus renewal – cheque no. 001923)

**18. ITEMS NEXT AGENDA.** No new matters were raised.

**19. DATE OF NEXT MEETING.** This will take place on Monday June 9<sup>th</sup> 2025 in the Village Hall commencing at 7.30 pm. and the meeting closed at 7.59 pm in time for the Annual Parish Meeting to commence at 8.00 pm