

# ***D R A F T***

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON MONDAY 9<sup>th</sup> JUNE 2025 IN THE PARISH HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton, Mr D. Haywood, Mr P. Robinson, Mr K. Shepherd and Mrs J. Burgess (Clerk)

**0. PUBLIC PARTICIPATION.** No members of the public were present.

**1. APOLOGIES** were received from Mr P. Horsfall (holidays), Mr C. Lloyd (holidays), Mrs J. Rowley (PERSONAL REASONS) – All approved reasons. Also Mr D. Davies.

**2. DECLARATIONS OF INTEREST.** No interests were declared and no dispensations requested.

**3. MINUTES OF THE MAY MEETINGS (Annual Parish Council and Annual Parish Meetings)** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS – 1.Crash Barriers/Meaton** – Scheduled for 25<sup>th</sup> September – temporary road closure. **2. Stones on Verges** - No update. **3. Nortons End** – No Progress.

**4.Bus Stopping at Button Bridge** – No update. **5. Meaton Lane Potholes** – No progress – getting larger.**6. Damaged Signs** – Required work scheduled – no date provided. **7.Bus Pull In at Kinlet** – Still awaiting appointment of new Highways Officer to help with this project.

**8. Lengthsman Report** –Road signs and by junctions had been cleared of vegetation, drain cleaned by Lewis Motors

Other General Matters Arising **9. Mobile Equipment Site** – Progressing slowly – responses awaited from land owners.

**2. ENFORCEMENT MATTERS.** Updates were reported.

#### **5. CO-OPTION – CONSIDERATION OF APPLICATIONS.**

The application from Mr. R. Crawford was proposed, seconded and unanimously approved that he be co-opted on to the Parish Council.

**6. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . Also discussed S.C. letter re Policy Changes (how do we comment to be investigated), CIL amount payable, Armed Forces Day events, Electoral Roll amendments and Planning Training – recording to be requested at a cost of £120.00

**7. PLANNING APPLICATIONS.** 1.25/01599/FUL for first floor rear extension over existing single storey extension, partial flat-to-pitched roof alteration to existing extension, alterations to windows, doors and garage doors to front, rear and side elevations, relocated vehicular access and remodelled drive at Bay Tree Cottage, Button Oak. Unanimous decision to recommend approval.

2. 25/01670/FUL for single storey living room extension and roof alterations at Skeyswood, Cottage Rd.Bewdley. Unanimous decision to recommend approval.

3. 25/01670/FUL for two storey side extension and rear extensions at Forest Rise, Dowles Road, Bewdley. Unanimous decision to recommend refusal as it was considered the proposed alterations were out of character for the area and excessive in relation to the original property.

All proposed and seconded.

**8. APPROVAL OF DATES FOR EXERCISE OF ELECTORS' RIGHTS.** 12<sup>th</sup> June to 23<sup>rd</sup> July proposed, seconded and unanimously approved having been proposed and seconded.

**9. CONSIDERATION OF INTERNAL AUDITOR'S REPORT.** No specific points raised.

**10. APPROVAL & SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section 1) AND ACCOUNTING STATEMENT (Section 2) 1.4.2024 to 31.3.2025.** Proposed, seconded and unanimously approved – Chairman and clerk signed forms.

**11. CONFIRMATION OF LOCAL CONNECTION FOR DAVID & DONNA LEWIS.** Local connection was confirmed.

**12. POSSIBLE DONATION TOWARDS INSULATION OF VILLAGE HALL ROOF.** Current insulation currently insitu being investigated.

**13. DECISION RE DISTRIBUTION OF REMAINING CORONATION MUGS.** Mr Shepherd would take over this matter.

**14. COUNTY COUNCILLOR UPDATES.** None were available.

**15. ITEMS NEXT AGENDA.** None were raised.

**16. PAYMENTS OF ACCOUNTS TO HAND**

It was proposed, seconded and unanimously agreed to make the following payments:

1. Mrs J. Burgess - £364.80 (May salary £355.80 + 9.00 T.E – cheque no.001925.) 2. C.M Smith (Stretton Creative) - £100.00 (May website work – cheque no. 00001926). 3. Monkey Office - £151.99 (cartridges – cheque no. 001927) 4. T. Stanley - £150.00 (Internal Audit - cheque no.001928) 5. Countryside Care - £460.00 (Lengthsman work – cheque no.001929)

**17. DATE OF NEXT MEETING.** This was arranged for Monday 14<sup>th</sup> July in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.40 p.m.