

D R A F T
KINLET PARISH COUNCIL.

**MINUTES OF THE MEETING HELD ON
MONDAY 11th AUGUST 2025 IN THE PARISH
HALL COMMENCING AT 7.30 p.m**

PRESENT:- Mr P. Kirton (Chairman), Mr D. Haywood, Mr P. Horsfall, Mr R. Crawford, Mr C. Lloyd, Mr P. Robinson, Mrs J. Mitchell, Mr K. Shepherd, Mrs J. Rowley and Mrs J. Burgess (Clerk)

Also in attendance – Mr D. Davies (from 7.35 pm) and 1 member of the public.

0.PUBLIC PARTICIPATION. No queries were raised at this point.

Mr. R. Crawford signed his Declaration of Acceptance of Office and joined the meeting.’

1. APOLOGIES – No apologies were received.

2. DECLARATIONS OF INTEREST. No interests were declared and no Dispensation requests had been received.

3. MINUTES OF THE JULY MEETING were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. **1. Nortons End** – Work to be carried out later in the year. **2. Bus Stopping at Button Bridge** – Barriers had been put up. **3. Meaton Lane Potholes** – Still no work carried out – being pursued. **4. Bus Pull-In at Kinlet** – S.C. had advised that no new Highways Officer had yet been appointed to assist in this matter.

Other Highway Matters. **5. Lengthsman Update** – Future work advised and approved. Removal of leaves in bus shelters to be requested.

Other General Matters Arising. **6. Mobile Equipment Site Update** - Currently awaiting response from landowner.

2. ENFORCEMENT MATTERS. Unsatisfactory update re 3 outstanding matters received – to be pursued.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors.

6. UPDATE RE VILLAGE HALL ROOF INSULATION – POSSIBLE DONATION. Estimates were being obtained and arrangements being made for the roof space to be inspected.

7. PLANNING APPLICATIONS.

1. 25/01749/FUL re Forest Rise, Dowles Road, Bewdley – Two storey and rear extensions – amended. It was proposed, seconded and unanimously re-iterated that it was felt that the proposed extensions were still out of character for the area and excessive in relation to the original property. Application no. 25/02447/HHE for Catsley View, Meaton Lane had been approved - Extension GDP - as had Application 25/02448BHE also for Catsley View.

8. APPROVAL BANK RECONCILIATION – 1/4/2025 to 30/6/2025. Proposed, seconded and unanimously approved.

9. RE-APPROVAL OF MEDIA POLICY/COMMUNITY ENGAGEMENT STRATEGY

Proposed, seconded and unanimously re-approved.

10. PLANNING TRAINING RECORDING - CIRCULATION FORMAT. These would be forwarded to all councillors.

11. COUNTY COUNCILLOR'S UPDATES . Update had been circulated during month.

12. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- The following payments were proposed, seconded and unanimously approved – 1. Mrs J. Burgess – £574.12 (July salary - £355.80 + £7.20 T.E. + £211.12 (Annual contribution towards provision of Broadband, telephone connection and telephone calls - as agreed) 2. C.M. Smith (Stretton) £80.00 – (July website work) 3. Approval of transfer of £9,427.82 from No.1 account to No.2 account (Neighbourhood Fund/CIL)

13. ITEMS NEXT AGENDA

None were raised.

14.DATE OF NEXT MEETING. This was arranged for Monday 8th September in the Parish Hall commencing at 7.30 p.m. with Public Participation time and the meeting closed at approximately 8.10 pm.